

Avaya IP Office Essential R 8.1


Add Speed Dial Short Code

Telquest Tech Support

This will not work on lower Releases like 7.0 or 6.0

Create a new Speed Dial in the Directory

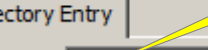
1. Right Click here...

...  [Directory \(2\)](#)

2. Click here...



This is set automatically



Directory Entry

Index 002

Name Test Speed Dial

Number 912125551234

3. Give it a name...

**4. Enter the number..
Don't forget the 9 first...**

Create a new Speed Dial Short Code

9x Short Code (61)

1. Right Click here...

2. Click here...



3. Enter these values...

Short Code	
Code	<input type="text" value="*87XXX"/>
Feature	<input type="text" value="Speed Dial"/>
Telephone Number	<input type="text" value="N"/>
Line Group ID	<input type="text" value="0"/>
Locale	<input type="text"/>
Force Account Code	<input type="checkbox"/>

Leave at 0

Save all your changes to the KSU.

Operation:

From any Avaya multiline telephone

Press one of the Appearance Buttons (A=, B= or C=)

Dial *87 (STAR EIGHT SEVEN) and the three digit Index number of the Speed Dial

Example:

Based on the above programing

Press one of the Appearance Buttons

Dial *87 002 to call the Test Speed Dial number.

You can also create a “Speed Dial” button on the phones.

Then you can press the “Speed Dial” button and dial the 3 digit index number on the dial.

Program the button like this:

